

**Fox River Navigational System Authority**

1008 Augustine St  
Kaukauna, WI 54130

Jeremy Cords, CEO  
Telephone: 920-309-4501  
Fax: 920-759-9834



**MINUTES**

**FRNSA Board of Directors Meeting**

Tuesday May 24, 2022 – Board Meeting **3:00PM PROMPTLY**

**Meeting Location: FRNSA Main Office 1008 Augustine St Kaukauna, WI**

**Virtual: <https://global.gotomeeting.com/join/412495285>**

United States: [+1 \(786\) 535-3211](tel:+17865353211)

**Access Code: 412-495-285**

**Members:** Ron Van De Hey (Chair), Jeff Feldt (VP), Tim Short (T), Kathryn Curren (S), Bruce Enke, John Vette, Jean Romback-Bartels (DNR), Colleen Harris (DOT), Daina Penkiunas (SHPO), Jeremy Cords

**Attending In Person:** Ron Van De Hey, Jeff Feldt, Tim Short, Bruce Enke, John Vette, Jean Romback-Bartels, Jeremy Cords, Beth Taubel, Mary Schmidt

**Attending Virtually:** Colleen Harris, Daina Penkiunas

**Attending Via Phone:** Kathy Curren, anonymous caller

Start: 3:00p End: 5:30p

**Agenda:**

1. Introductions
2. Review and approval of previous board meeting minutes
  - a. Discussion
    1. Correction made to Item 3, b, 6, a: Date changed to Data
    2. Tim Short made a motion to accept the minutes, Jean Romback-Bartels seconded, all approved
3. Review and approval of Treasure's Report – Tim Short
  1. FRNSA Financial Statement
    1. Feeling the impact of the market
    2. Down approximately 900,000
    3. Currently have just under 1 million
  2. Dashboard Report
    1. Staff Payroll
      - a. Increased about 46,000
        - i. Government Outreach/Lease Coordinator Wages
        - ii. Season started
          1. Lock Tenders onboarded
            - a. Training
            - b. Orientation

**Fox River Navigational System Authority**

1008 Augustine St  
Kaukauna, WI 54130

Jeremy Cords, CEO  
Telephone: 920-309-4501  
Fax: 920-759-9834



- iii. No surprises
  - b. Expenses
    - i. Liability Insurance
    - ii. Legal Fee Increased
    - iii. Kleinschmidt Invoicing
    - iv. Kaukauna 2 repairs
  - 2. Tim Short motioned to accept report, John Vette seconded, all approved
  
  - 4. Capital Projects Committee - Colleen
    - 1. Discuss for approval –
      - 1. Westwood – Invoice 3220400044, 04/21/22 \$847.50
      - 2. NMR, LLC – Invoice 4007, 04/29/22 \$17,450.00
        - a. Emergency Sink Hole Repair – De Pere
      - 3. Kleinschmidt – Invoice 000202204302, 05/10/22 \$1,792.24
    - 2. Colleen Harris motioned to approve payments, John Vette seconded, all approved, Jean Romback-Bartels abstains from voting
  
  - 5. Executive Committee – Jeffrey Feldt
    - 1. Update-
      - a. No Update
        - i. No meeting since previous board meeting
  
  - 6. Property Committee – Kathy Curren
    - a. Discussion
      - 1. Kaukauna Lock House bid submitted to SHPO
      - 2. Waiting for feedback
    - b. Ahlstrom Lease
      - 1. Met with Mark Kjorlie
        - 1. Some discussion of selling portion of property to Ahlstrom
        - 2. Another meeting is scheduled for July 21, 2022
          - a. 7:00am
        - 3. Suggestions: Separate Committee, other than Property Committee, to continue with this
          - a. Need to review committee structure/restructure
            - i. (2) Board Members
            - ii. (3) Citizens
            - iii. Review meeting guidelines by Krause
              - 1. How many board members would need to be present to trigger a public meeting notice
  - c. DOA
    - 1. Doug Lovejoy is no longer with DOA
    - 2. New attorney working with FRNSA
      - 1. Jean Romback-Bartels will get contact name and information to Jeremy Cords
- 
7. DNR – Jean Romback-Bartels -

## Fox River Navigational System Authority

1008 Augustine St  
Kaukauna, WI 54130

Jeremy Cords, CEO  
Telephone: 920-309-4501  
Fax: 920-759-9834



1. Update - ACOE Dry Dock –
  1. Nothing New
    - a. DNR will continue to push ACOE until terms can be agreed upon
    - b. Waiting to hear back from ACOE
  
8. Fundraising Committee – John Vette
  1. Update –
    1. Discussion
      - a. Community Foundation no longer helps non-profits with separate donation accounts, however, we are working on a solution.
      - b. Community Foundation had a positive response to representing as a fiscal agent for FRNSA
        - i. Interested
        - ii. FRNSA waiting for follow-up by Community Foundation once CF is done looking into things on their end
        - iii. FRNSA has some leverage as CF is our investment agent and handles our money
      - c. DOA-State Controller's Office, WI Accounting Manual
        - i. Section 7; Subsection 2; SAM Ref 6-2
        - ii. Suggestion to use above as a temporary work around until fiscal agent can be determined
          1. Could kick off selling benches and picnic tables
        - iii. CF already has the staff in place
          1. Accountants
          2. Attorneys
          3. Already paying them to invest our money
  
  9. Rapide Croche Committee – Bruce Enke
    1. Update –
      - a. Discussion
        - i. Sewer work for Wrightstown
          1. Haven't heard anything since open house
          2. Kathy Curren will reach out to them
  
  10. Grants and Leases – Phil Ramlet
    1. Update
      1. Leases
        - a. Lease information is combined onto one spreadsheet
        - b. Having meetings and asking for copies of leases
        - c. Will Research at courthouse
        - d. Most are utility leases with municipalities
          - i. Perpetual
          - ii. Non-monetary
      2. Grants
        - a. No grants currently in process
        - b. Looking into:
          - i. DOT Grants with Colleen Harris
          - ii. E Wisconsin Central TAP Grants

**Fox River Navigational System Authority**

1008 Augustine St  
Kaukauna, WI 54130

Jeremy Cords, CEO  
Telephone: 920-309-4501  
Fax: 920-759-9834



- iii. Trail sign grants
- iv. DNR Trail Grants

11. Closed Session Wis. Stat 19.85(1)(e)

a. Personnel and Compensation

- 1. Motion to go into closed session by Jeff Veldt, seconded by Tim Short, approved by all
- 2. Motion to go to open session, motioned by Tim Short, seconded by Bruce Enke, approved by all
  - 1. Discussion
    - a. Motion to accept George Tichacek's resignation of 05/18/22
      - i. Motioned by Jeff Vette, seconded by Tim Short, approved by all
    - b. Motion to revise Organizational Chart
      - i. Motioned by Jeff Feldt, seconded by Bruce Enke, approved by all
    - c. Motion to name Phil Ramlet Executive Director, effective immediately
      - i. Motioned by Jeff Feldt, seconded by Tim Short, approved by all
    - d. Jeremy Cords will continue in an important role
      - i. Valuable member of FRNSA
      - ii. Board is still working on the details

12. Adjournment

- a. Motioned by Jeff Feldt, seconded by Tim Short, approved by all