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FOX RIVER NAVIGATIONAL SYSTEM AUTHORITY

Summary of Proceedings

Fox River Navigational System Authority Meeting
3:00 P.M. Tuesday, December 06, 2016
FRNSA Office
1008 Augustine Street, Kaukauna, WI 54130

Authority Members in Attendance:

Tim Rose, Outagamie County
John Vette, Winnebago County
Bill Raaths, Winnebago County
Bruce Enke, Brown County
Jeff Feldt, Outagamie County
Jean Rombach-Bartels, Wisconsin DNR
Will Dorsey, Wisconsin Department of Transportation
Kathryn Curren, Brown County
Daina Penkiunas, Wisconsin Historical Society VIA Phone

Authority Members Absent:

Guests and Staff in Attendance:

Robert Stark, FRNSA CEO
Jessica Akstulewicz, FRNSA Administrative Assistant
Phil Ramlet, OMNNI Associates
Scott Vanevenhoven, FRNSA Assistant COO
Mary Schmidt, Schmidt Communications
Doug Lovejoy, WI Dept of Administration-Legal Counsel
Steve Krause, Krause & Metz-Attorney
Matt Carter, OTG
Ben Zarnick, OTG
Cari Bodoh, OMNNI Associates
Soroosh W. Karamyar, Appleton Local
Clarice Lawton, Appleton Local

Chairman Tim Rose called the meeting to order at 3:02 P.M.

1. Introductions

Chairman Tim Rose asked everyone attending to introduce themselves to the meeting.

2. Paperless Meeting Project Status and Tablet Demonstration

Matt Carter and Ben Zarnick from OTG came in and did a demonstration with the Board on the tablet use going forward at the monthly board meetings

3. Approval of Minutes of the October 2016 Authority Meeting

Chairman Tim Rose asked if there were any additions or corrections to the Minutes of the October 25, 2016, Board Meeting.

John Vette made a motion to accept the October 25, 2016, Minutes. Kathy Curren seconded the motion. Motion passed unanimously.

4. Review and Accept Planning/Visioning Meeting Report

Postponed

5. Financial Status Reports, J. Vette

a. Operational Budget

John Vette reviewed the Operations Budget with the Board.

b. Capital Budget

John Vette reviewed the Capital Budget with the Board.

c. Unlock the Fox Fund

John Vette reviewed the Unlock the Fox Fund managed by the Community Foundations and Associated Bank.

John Vette made a motion to approve the Financial Reports. Jeff Feldt seconded the motion. Motion passed unanimously.

6. Capital Projects Committee Report, W. Dorsey

a. Approve Lunda Appleton Locks Repairs Invoice

Will Dorsey reported on the Appleton Locks Repairs invoice. Phil Ramlet recommends full payment of \$ 33,013.70 to be made.

Will Dorsey made a motion to approve the Lunda Appleton Locks Repairs Invoice. Motion seconded by Bruce Enke. Motion approved unanimously.

b. Approve Lunda Appleton Locks Repairs Change Order

Will Dorsey reported on the Lunda Appleton Locks Repairs Change Order of \$54,876.38.

Will Dorsey made a motion to approve the Lunda Appleton Locks Repairs Change Order. John Vette seconded the motion. Motion passed unanimously.

c. Approve Boldt Kaukauna Locks Repair Invoice

Will Dorsey reported on the Boldt Kaukauna Locks Repair invoice. Phil Ramlet recommends full payment of \$41,610.42 to be made. To close out the Kaukauna Locks Restoration contract with Boldt.

Will Dorsey made a motion to pay the Boldt Kaukauna Locks Repair final invoice \$41,610.42. Bill Raaths seconded the motion. Motion passed unanimously.

7. Property Committee Report, K. Curren.

a. FOF Augustine Street Land Transfer to FRNSA Status, R Stark

Robert Stark asked that Steve Krause address where we are at on the FOF Augustine Street Land Transfer. Steve reviewed the documents that were sent to him. He acknowledged before accepting the transfer we will need updated title work from FOF and a Phase 1 Environmental assessment for both properties.

b. Eagle Flats/FRNSA Parking Lot and SHPO Covenant Status, R. Stadtmueller

Ongoing – no report.

c. Approve UWSP Land Use Feasibility Study Proposal

Kathy Curren reported on the UWSP Land Use Feasibility Study. A conference call was held with Dr Laura Anderson Mackentire from UWSP, she has agreed to have her class work on this feasibility project in January. FRNSA needs to provide some information regarding maps. The feasibility study would be to determine things like dock, camping, kayaking, picnicking, etc for campers and canoers and pleasure boaters. Looking at amenities needed like water, power, etc. Kathy recommends going with the option that is free which will begin in January with 15 undergrad students on the project. May ask for a site visit and coverage of transportation.

Kathy Curren made a motion to move forward with the UWSP Land Use Feasibility Study allowing UWSP to work on the project. Jean Romback-Bartels seconded the motion. Motion passed unanimously.

Jeff Feldt made the motion to move the Closed Session ss19.85 listed on the agenda along with #8 Visitor Center Sub-Committee Report to the end of the regular scheduled board meeting. Daina Penkiunas seconded the motion. Motion passed unanimously.

Jeff Feldt made an inquiry on the status of the Kaukauna Street Lease Easement. Doug Lovejoy stated the easement is currently at Madison being reviewed. Robert Stark further commented on another issue concerning the easement and if it is in the historic district. It has been determined it is therefore the repairs will need the SHPO process. Randy was made aware of this and has started some fundamental items.

8. Visitor Center Sub-Committee Report, T. Rose

To be discussed in closed session.

9. Rapide Croche Boat Transfer Sub-Committee Report, B. Enke

a. Transfer Station Design Status

Informational purposes only and design project ongoing.

b. Intermediate Hot Water Study Report

Robert Stark reviewed the report and stated the Intermediate Hot Water Study was successful with some conditions. A meeting to present the report findings to DNR is Thursday, 12/8/16, 1:00pm at FRNSA.

c. Menasha Lock Boat Haul-Over Design Options

Bruce Enke reported on the Menasha Lock Boat Haul-Over Design Options. The three options discussed were Option 1: Bridge Crane within Lock, Option 2: KMI transporters on roadway East of Lock, and Option 3: Bridge Crane over the Dam adjacent to lock. Robert Stark asked everyone if we should continue to look at these options. A document showing the pros and cons of each option was provided and a discussion was had on the options. A Straw Vote taken by Chair Rose indicated unanimous preference for the Option 1 design concept. Jean Romback-Bartels abstaining from voting.

Robert Stark asked Jean Romback-Bartels to give an update on the Goby situation. Jean Romback-Bartels reported that a conference call was held last month. The DNR partnered with other clean water groups to get some educational information out to the public. Several different monitoring surveys between Lake Winnebago and Little Lake Butte des Morts were conducted and all the information is being compiled to have a meeting with the Appleton Yacht Club to give them an update on the situation. Monitoring surveys determined there is a breeding population in Little Lake Butte des Morts with multiple year classes of the goby being found. It has been determined that the DNR for 2017 will not be doing any more monitoring work on Butte des Morts. They are there and that will not change with any more monitoring. The DNR will focus their attention as far as monitoring is concerned on Lake Winnebago. They will also focus on more outreach to the Green Bay/De Pere area. The DNR continues to encourage the public to not use the Goby as bait. It is illegal.

10. Operations Report, S. Vanevenhoven

a. Operations

Scott Vanevenhoven stated operations continue to be a success. Little Chute is ready to operate in 2017. The goal to operate Kaukauna is 2018. Robert Stark reported that the guys located spare parts for the Appleton valve and gate repairs which helped save a substantial amount of money because the parts would have needed to be replicated otherwise.

b. Approve 2017 Lock Operation Schedule and Fees Schedule

Robert Stark presented the 2017 lock operations schedule and lock fees rates recommended by staff.

John Vette made a motion to approve the 2017 Lock Operation Schedule as presented. Will Dorsey seconded the motion. Motion passed unanimously.

Daina Penkiunas made a motion to approve the 2017 Lock Operation fees noting to include special lockage fees on it as well. Jean Romback-Bartels seconded the motion. Motion passed unanimously.

11. Communications

a. Federal – US Representatives’ Land Transfer Letter to Army Secretary

Chair Rose stated the letter was sent to the Corps Washington office.

b. State –
No report.

c. Local – Buoy Committee Task Force Project Report, T. Rose
Informational Purposes Only and Ongoing.

12. Other

a. 2017 Meetings Calendar

Update Only

Chairman Tim Rose asked for a motion to adjourn the board meeting. John Vette made the motion to adjourn. Motion was seconded by Bruce Enke. Motion passed unanimously. Meeting adjourned at 5:01 p.m.

Jeff Feldt made a motion to go to closed session. Kathy Curren seconded the motion. Roll Call vote was unanimous to approve. Chairman Tim Rose closed open board meeting.

Closed Session ss19.85 Chair announces Closed Session and Unanimous Roll Call Vote

a. Deliberate the Purchase of Property ss19.85(e)

Closed Session adjourned 5:36 by Chairman Tim Rose.

Chair Rose adjourned the meeting.